



Public Health
Prevent. Promote. Protect.

**Macon County
Health Department**

Macon County Health Department Board of Health Meeting

Tuesday, April 18th, 2023 – 5:30 p.m.

WIC Conference Room - Macon County Health Department
1221 E. Condit St., Decatur, IL 62521



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Pursuant to section 7(e)(4) of the Open Meetings Act, the meeting will be live streamed via our YouTube channel. A verbatim recording of the meeting will be available on our YouTube channel immediately after the conclusion of the meeting. Our YouTube channel may be found at <https://www.youtube.com/c/maconcountyhealthdepartment>.

- Call to Order
- Roll Call
- Pledge of Allegiance
- Approval of Agenda Topics
- Public Comment
 - Pursuant to Executive Order 2020-43 and the Attorney General's Public Access Bureau Opinion 2020 PAC 62329, an opportunity for public comment will be provided to all those persons who are physically present and wish to do so, subject to time parameters in the Macon County Board of Health By-Laws (maximum of 3 minutes per speaker; total of 15 minutes). Additionally, public comment will be accepted via email submissions. Such submissions must be received by shertel@maconchd.org by Tuesday, April 18, 2023, at 3:00 p.m. Comments received will be distributed to Board members at the meeting and made as part of the official records of the Board of Health.
- Approval of Previous Meeting Minutes
 - Board of Health Meeting Minutes – March 21, 2023
 - Board of Health Special Meeting – Personnel Committee – Open April 5, 2023
 - Board of Health Special Meeting – Personnel Committee – Closed April 5, 2023.
- Communication
 - Board Education: not applicable
- Presentation and Acceptance of Financial Report
- Review and Approval of Department Expenditures
- Review CFO BOH Flex Time Report
- Grant Applications for Review and Approval – NA
- Department Division Reports
- Employee Recognition
- Old Business
 - Discussion Regarding Status of Employee Retention Bonus Program Proposal
 - Discussion Regarding Dental Update related to Hospital Sedation
 - Discussion Regarding Salary Assessment
- New Business
 - Interim Public Health Administrator update
 - Discussion Regarding Status of Emergency Preparedness Coordinator vacancy
 - Discussion regarding update to Bylaws related to Consent Agenda
 - Discussion and action regarding Decatur Kiwanis Little Free Library at MCHD
 - Discussion and action regarding onsite deputies
 - Discussion regarding by-laws related to BOH member attendance
 - Discussion regarding potential board vacancies
 - Discussion regarding a fiscal review for MCHD
 - Discussion regarding importance of following policy for submitting invoices and receipts in a timely manner
 - Discussion regarding status of complaint related to sewer installation and inspection

Closed Session Pursuant to Section 2.C.21 of the Open Meetings Act - *The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body*

- Reopen Meeting
 - Review Closed Meeting Minutes – Action
 - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body – Action
- Adjournment